

# application for the semesterticket-fee-refund

I apply for the refund of the semester ticket fee for the WiSe / SoSe  
(name of the Semestertickets: „IC/EC-Semesterticket Hessen Plus“)

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Name First name

Street, house number post code city

Matriculation number Phone @students.uni-marburg.de  
students-e-mail-adress

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- because I will be **staying abroad** for more than three months of the application semester due to my studies.  
*Proof (originals): Student ID | confirmation from the foreign university stating the beginning and end of the stay as well as the place of work*
- because I am **staying outside the semester ticket area** for more than three months of the application semester due to an internship.  
 I waive the refund of the Nextbike share of the semester ticket.  
*Proof (originals): Student ID | Confirmation of the internship position showing the beginning and end of the stay as well as the place of work.*
- because I have permanently **changed my place of residence** and meet the requirements for registering for the final examination.  
 I waive the refund of the Nextbike share of the semester ticket.  
*Proof (originals): Student ID | Confirmation of registration of the main place of residence outside the semester ticket area | Confirmation from the examination office that the requirements for registration for the final examination have been met*
- because I am **pursuing a doctorate** and will be staying outside the Semesterticket area for more than three months of the application semester.  
 I waive the refund of the Nextbike share of the semester ticket.  
*Proof (originals): Student ID with the note "doctoral studies" | Certificate of a local lecturer on the reason for and duration of the external stay | Confirmation of registration of the place of residence outside the semester ticket area*
- because I am **entitled to public transport according to SGB IX** and I am in possession of the supplementary sheet to the severely disabled person's ID and the corresponding token.  
 I waive the refund of the long-distance train- portion (IC, EC and ICE) of the semester ticket.  
 I waive the refund of the Nextbike share of the semester ticket.  
*Proof (originals): Student ID card | severely disabled ID card and corresponding supplementary sheet with valid token*
- because I am **on leave of absence** for the semester of application  
*Proof (original): Student ID with the note "beurlaubt"*
- because I have a **LandesTicket Hessen** for the semester of application.  
*Proof (originals): Student ID and LandesTicket Hessen*
- because I am **double-registered** in the semester of application. I use at another university the package of the  
 RMV share on the Semesterticket,  NVV-share in the Semesterticket,  VGWS-share on the Semesterticket  
 long-distance-train-share IC, EC und ICE) on the Semesterticket,  Nextbike-share on the Semesterticket  
*Proof (originals): Student IDs or semester tickets from both universities | Certificate of the cost of the semester ticket at the other university location*
- because I was unable to use the public transportation system or bicycle rental system in the semester ticket area for more than three months during the semester of application due to **health reasons**.  
**Application can be made retroactively; the deadlines of the following semester apply.**  
*Evidence (originals): Student ID | medical certificate from the attending physician stating the reason and duration of the absence*

**Deadlines:**

Receipt of the fully completed and signed form with the required proofs at the AStA Marburg by two weeks after the start of lectures of the application semester.

Submission of the application in person at the AStA office, by proxy via power of attorney, or by mail.

In exceptional cases, submission of the required evidence by no later than four weeks after the start of lectures in the semester of application.

Hardship reason "health reasons" can be applied for retroactively; the deadlines of the following semester apply.

**Information:**

The semester ticket is cancelled by the AStA and can therefore no longer be used in the corresponding semester. The *semester ticket fee will be refunded by bank transfer in December for the winter semester and in June for the summer semester.*

*I certify that I have provided all information truthfully and that all documents submitted by me are valid for the period of the application semester. I understand that AStA may reclaim reimbursement if I have provided incorrect information. If any penalties are imposed as a result, they will be at my expense.*

*I assure that in the event of a refund for the semester of application, I will not apply to the university administration for the issuance of a new student ID card with the travel authorization to which I am not entitled. The Hardship Office and the Office of Student Affairs may mutually transmit the surname, first name, matriculation number, and date the semester ticket was cancelled for verification purposes.*

*I agree that my surname, first name, matriculation number and student e-mail address details may be passed on to the University Computer Center for verification of the latter.*

*I am aware that my data will be processed in accordance with the provisions of the Hardship Regulations for the purpose of processing the application and that RMV or NVV or VGWS or DB Fernverkehr AG or Nextbike GmbH have a right to inspect the application documents under conditions specified in the Hardship Regulations. Upon request, applicants may inspect the file relating to their application free of charge and request information on the data stored about their own person, the purpose and legal basis of the processing, as well as the origin of the data and the recipients of transmitted data, insofar as this is stored.*

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Place, date, signature applicant

AStA Marburg  
Rückerstattung  
Erlenring 5  
35037 Marburg

EeMail: [rueckerstattung@asta-marburg.de](mailto:rueckerstattung@asta-marburg.de)

Tel: 0157/36163567 (written requests via WhatsApp are also possible) (Monday: 10.00 - 14.00 hrs.

Wednesday: 10.00 - 14.00 o'clock as well as Thursday: 10.00 - 14.00 o'clock)

The following must be completed by AStA:

	Datum	Bemerkungen
Eingang		
Nachgereicht		
Datenabgleich mit Studiensekretariat		
Einsichtnahme RMV		
Einsichtnahme NVV		
Genehmigt		
Abgelehnt		