



**Deadlines:**

Receipt of the fully completed and signed form with the required proofs at the AStA Marburg by two weeks after the start of lectures of the application semester.

Submission of the application in person at the AStA office, by proxy via power of attorney, or by mail.

In exceptional cases, submission of the required evidence by no later than four weeks after the start of lectures in the semester of application.

Hardship reason "health reasons" can be applied for retroactively; the deadlines of the following semester apply.

**Information:**

The semester ticket is cancelled by the AStA and can therefore no longer be used in the corresponding semester. The semester ticket fee will be refunded by bank transfer in December for the winter semester and in June for the summer semester.

*I certify that I have provided all information truthfully and that all documents submitted by me are valid for the period of the application semester. I understand that AStA may reclaim reimbursement if I have provided incorrect information. If any penalties are imposed as a result, they will be at my expense.*

*I assure that in the event of a refund for the semester of application, I will not apply to the university administration for the issuance of a new student ID card with the travel authorization to which I am not entitled. The Hardship Office and the Office of Student Affairs may mutually transmit the surname, first name, matriculation number, and date the semester ticket was cancelled for verification purposes.*

*I agree that my surname, first name, matriculation number and student e-mail address details may be passed on to the University Computer Center for verification of the latter.*

*I am aware that my data will be processed in accordance with the provisions of the Hardship Regulations for the purpose of processing the application and that RMV or NVV or VGWS or DB Fernverkehr AG or Nextbike GmbH have a right to inspect the application documents under conditions specified in the Hardship Regulations. Upon request, applicants may inspect the file relating to their application free of charge and request information on the data stored about their own person, the purpose and legal basis of the processing, as well as the origin of the data and the recipients of transmitted data, insofar as this is stored.*

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Place, date, signature applicant

AStA Marburg  
Rückerstattung  
Erlenring 5  
35037 Marburg

EeMail: [rueckerstattung@asta-marburg.de](mailto:rueckerstattung@asta-marburg.de)

Tel: 0157/36163567 (written requests via WhatsApp are also possible) (Monday: 10.00 - 14.00 hrs.

Wednesday: 10.00 - 14.00 o'clock as well as Friday: 10.00 - 14.00 o'clock)

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**The following must be completed by AStA:**

	Datum	Bemerkungen
Eingang		
Nachgereicht		
Datenabgleich mit Studiensekretariat		
Einsichtnahme RMV		
Einsichtnahme NVV		
Genehmigt		
Abgelehnt		